

The COST Action ES1404 working group meetings in 29-30.6.2018, University of Evora, Portugal

AGENDA

- Welcome
- Status of the Action
- Planning on Final Dissemination Workshop
- Highlights of POLAR 2018
- Status of Working Group Activities
 - Deliverables
 - Future planning

MINUTES

- The chair, Ali Nadir Arslan, presented the status of the COST Action ES1404 including the budget and work program with planned activities and meetings.
- The dissemination leader, Katalin Gillemot, presented the possible venue for the dissemination workshop in conjunction with MC meeting planned in 29-31.10.2018, Budapest-Hungary. As a result of discussion the meeting venue, Danubius Hotel Gellért, is decided.
- Ghislain Picard, chair of the organizing committee of the dissemination workshop presented the draft program. The draft program is updated with contributions of the participants. The organizing committee is consist of Ghislain Picard, Katalin Gillemot, Anna Seres, Cemal Melih Tanis and Ali Nadir Arslan. The members of the Scientific Committee will be the chair and co-chairs of the sessions of the dissemination workshop.
- Ghislain Picard and Leena Leppänen summarized highlights from POLAR 2018.
- The status of deliverables are discussed. The most of the deliverables are completed and the reports should be finalized. D4-Handbook on standardized methods for snow data quality control, D14-Each of the three working groups will produce a review paper by the end of the Action, and Final workshop to summarise, promote and disseminate achievements of the Action, and involving users and stake holders are in PROGRESS.
- The manuscripts from the Action are discussed. The manuscript related WG1-2 questionnaire is published. The preparations two manuscripts related WG3 questionnaire and snow field campaigns are in preparation.
- The Final Action Dissemination (FAD) from the Action is in preparation.

ACTIONS

- Katalin Gillemot will confirm the venue decision to selected hotel and continue with the further arrangements.
- Ghislain Picard will send the updated program to possible chair and co-chairs for their approval.
- The organizing committee will finalize draft program. The webpage will be prepared with including all needed practical information such as the important dates, registration and submission forms.
- The report of the completed deliverables will be finalized and uploaded to the harmosnow webpage during 1st half of September, 2018.
- Ali Nadir Arslan will be checking status of D4-Handbook on standardized methods for snow data quality control with the members of the Action and needed actions will be taken based on the results of the status.